



**WATER AND SANITATION SERVICES PESHAWAR (WSSP)  
GOVERNMENT OF KHYBER PAKHTUNKHWA**

**Notice Inviting Tender for Group Life Insurance of WSSP Employees**

Water and Sanitation Services Peshawar (WSSP) was established by the Government of Khyber Pakhtunkhwa and formally registered under Section 42 of the Companies Ordinance 1984 to provide integrated yet improved drinking Water, Sanitation and Solid Waste Management Services in district Peshawar. WSSP invites sealed bids under single stage single envelop method from AA and A+ rated Insurance companies to provide Comprehensive Group Life Insurance for their employees FY: 2025.

**General Terms and Conditions**

1. The RFP can be collected from the office of the undersigned on any working day up to the last date of bid submission or downloaded from the WSSP website.
2. The RFP Documents will be issued to the interested and eligible firms upon submission of the application and tender document fee of Rs. 2500/- (non-refundable) Payable in the name of Chief Executive Officer WSSP, Bank of Khyber IBAN A/C# PK49KHYB0083002009152876 Phase –III Chowk Hayatabad, Peshawar. If the RFP is downloaded from the website the deposit fee slip should be attached with the proposal at the time of bid submission.
3. The Prebid meeting is scheduled to be held on **Thursday 20th February 2025** at 3:00 pm Venue: WSSP Conference Room as per the below-mentioned address, where the interested bidders/firms will be appraised about bid submission on the E-bidding System of WSSP and the bidder should also apply through E-bidding along with manual submission of bidding documents in near future only submission through E-bidding system will be allowed.
4. The Sealed proposals shall reach the office of the undersigned up to 11:00 am on **Friday 28<sup>th</sup> February 2025** and will be opened on the same day at 11:30 AM in the presence of Bidders or their authorized representatives.
5. The tender documents must be stamped and signed by the contractor / authorized person of the firm.
6. All federal and provincial duties/stamp duty/taxes including KPRA taxes will be recoverable as per directives of the government issued from time to time. The Bidder must be a registered entity with KPRA (Rule 27A of KPPRA Rules 2014) and have active status on ATL for all applicable taxes.
7. Any disfiguring/overwriting, or manipulation in the tender shall be liable to rejection. Incomplete/conditional bids shall not be acceptable.
8. The bidders are required to register themselves on the WSSP website via the URL address: <https://wsspeshawar.org.pk/serv/vendor-registration-from>
9. The Competent Authority reserves the right to reject anyone or all the tenders, the reason for rejection shall be communicated to the Contractor/firm upon request.

**General Manager HR/Admin/Procurement  
Local Government Complex, Khyber Pakhtunkhwa, Plot # 33, Street No. 13,  
Sector E-8, Phase-VII, Hayatabad, Peshawar.  
Office Phone # 091-9219098 Ext: 121.**