

**Pre-Bid Meeting: Name of Goods/Work/Services: 2<sup>nd</sup> Time Hiring of vehicles/machinery for the collection /disposal of solid wastes and clearance of drains within the jurisdiction of WSSP for the year 2023-24.**

<b>Date:</b>	July 06, 2023	<b>Time:</b>	03: 00 Pm
<b>Venue:</b>	Conference Room, WSSP	<b>Chair:</b>	Manager Procurement

Prebid meeting was started with the verses from Holy Quran, the chair welcomed all the participates and highlighted the importance and scope of the services to be procured titled **“HIRING OF VEHICLES/MACHINERY FOR COLLECTION/ DISPOSAL OF SOLID WASTES AND CLEARANCE OF DRAINS WITHIN JURISDICTION OF ZONE-A WSSP PESHAWAR FOR THE YEAR 2023-24”**.

The following points were highlighted and discussed in detailed with prospective bidders.

- Procurement wing provided demonstration on the E-Procurement module to the prospective bidders and informed all participated bidder to submit bids via e-procurement module along with manual submission. Highlights of the presentation are:
  - Bidder Registration: Bidder registration in E-Procurement portal of WSSP was explained in details with the genuine case. One bidder was registered and complete process of registration was discussed from end to end.
  - Bidding Process: Bidding process on E-Procurement portal of WSSP was illustrated. Bidders were trained over the complete bidding process and how they can apply for the particular bid i.e. How to download the BOQ, BSD, TOR's etc. from the portal, how to fill the BOQ, and furthermore, how to upload the required document back on the E-Procurement portal and submit.
- All the prospective bidders unanimously shown concern over the fuel price escalation clause to be added in the TOR's/Contract keeping in mind the prevailing dynamic situation of economy and fuel price changes. Therefore, committee decided that the fuel escalation clause will be added / amended and delt with as per PEC clauses.
- Few bidders raised their concern over the checklist of mandatory criteria point # 09 provision of Satisfactory Performance Report of previous or current employer if the same services are provided to WSSP and the Certificate should be from Zonal Office WSSP and requested for relaxation. However, the same was decided not to be relaxed.
- Bidder requested to extend the arrival time at dumping site as they cannot complete 03 trips per day due to the congestion on the roads and long distance. They also requested that the closing time of dumping site is 4 pm for dumping of solid waste which may be extended. The operational wing was requested for the issuance of necessary directions to the concern staff as per approval from their HoD.
- Unloading of SWM vehicle at dumping site at priority basis shall be ensured. Bidders requested to provide zone-wise unloading **hard covering flooring/place** to save time.  
  
Reply: Development of landfill site already proposed in KPCIP Project, all the development will be executed in KPCIP Project.
- Bidders requested to issue instruction to the dumping site staff that they shall not allow uncover SWM to unload instead of imposing penalty.

Reply: Instruction will be issued to landfill site staff to not allow the uncovered vehicles

7. Bidders requested that zonal staff shall be instructed to process the IPC's well in time to avoid delay in payment and 15days payment time period to be added in contract. In case of delayed payment from WSSP, zonal staff/WSSP management may cooperate with the contractors to ensure smooth flow of public services delivery.

Reply: Remain the same as per bidding document

8. Bidders requested to consider the contract penalty clause @ Rs.15,000/- per day may be reduced up to Rs. 2000/- per day.

Reply: Remain the same as per bidding document

9. Bidders requested that trips emergency other than usual 3 trips per days as per contract may be considered as special trips and payment may be made as per market rate accordingly.

Reply: Remain the same as per bidding document

10. The Meeting ended with vote of thanks.

**Manager Procurement.**