



BIDDING DOCUMENT

SUPPLY OF TIRES FOR FRONT END LOADER OF ZONE-B

NOV 2023

WSSP/OPS/23-11/2023

WATER AND SANITATION SERVICES PESHAWAR

Phone #: 091-9219098, Ext: 121.

**WATER AND SANITATION SERVICES PESHAWAR
GOVERNMENT OF KHYBER PAKHTUNKHWA**

NOTICE INVITING TENDER

Sealed tenders are hereby invited from Income tax and sales tax registered firms, / manufacturer and authorized dealers / suppliers for the supply of tires as per following detail;

Supply of tires of Front-End Loader with tubes and flaps complete in all respects (Size: 20.5R.25. Ply rating: 20 to 22).	Total no. of Tires Required 04 No's	
	Front 02 No's	Rear 02 No's

Terms & Conditions

1. Interested and eligible Firms / supplier may obtain bidding documents upon written request from the office of undersigned on providing fee slip of PKR: 2000/- (Non-Refundable) payable in the name of Chief Executive Officer WSSP, Bank of Khyber A/C# 2009152876 Phase –III Chowk Hayatabad, immediately after publishing of advertisement in newspaper up to **Thursday November 30, 2023** or may be download from WSSP website / E-Bidding portal (<https://wsspeshawar.org.pk/>) in the case of download from the website / E-Bidding portal the slip of fee for Rs. 2000/- must be submitted with bid.
2. The sealed bids must be submitted till 11:00 am on **Thursday November 30, 2023** preferably through courier services and will be opened by the Bid preparation and evaluation committee on the same day at 11:30 am in the presence of all the bidders or their authorized representatives, who wishes to attend.
3. The pre-bid meeting is scheduled to be held on **Thursday 23rd November 2023** at WSSP conference room as per below mentioned address, where the interested bidders will be appraised about bid submission on **e-bidding System of WSSP** and bidder should also apply through e-bidding along with manual submission of bidding documents in near future only submission through e-bidding system will be allowed.
4. 2% Bid Security of the total cost in the shape of call deposit in favor of Chief Executive Officer; WSSP must be accompanied with the bid.
5. Quoted rates must be inclusive of delivery at site, all Govt. taxes and duties. All federal and provincial duties/stamp duty / taxes will be recoverable as per directives of the government issued from time to time.
6. The bid must be stamped and signed by an authorized person of the firm.
7. The Competent Authority reserves the right to reject any one or all the bids; the reason for rejection shall be communicated to the Contractor / firm/bidder/supplier upon request.
8. The bidders are required to register them self on WSSP website vide URL address: <https://wsspeshawar.org.pk/serv/vendor-registration-from>.

**GENERAL MANANGER HR/Admin/Procurement (WSSP),
Local Government Complex Plot no 33, Street 13, Sector E-8, Phase-VII, Hayatabad, Peshawar. Phone#:
091-9219098, 9219621 to 23 Ext: 121**

TERMS AND CONDITIONS

1. The tires provided shall be of recognized and reputed brands as per requirements of WSSP Fleet staff.
2. The rate(s) quoted shall imply free delivery of the Tires at Wazir Bagh WSSP Work Shop including transportation, loading/unloading for inspection and further delivery to DS Shamshatoo will be the responsibility of the supplier.
3. Fitment of tires (along with accessories) to the vehicle will be the responsibility of the supplier.
4. The rate will be valid and operative for six months from the date of bid submission, validity 6 Months.
5. The Successful bidder will supply tires within 20 days or before.
6. The payment will be released with in 30 to 45 days after delivery of consignment and after verification by zonal office.
7. The bidder is required to provide warranty period of at least 6 months or more.
8. The rates should be quoted inclusive of all taxes, delivery at site.
9. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
10. The rates should be quoted only for the items specified in the list of requirements and should be for the items or given specifications confirm to the standard (s) requirements of the given specification/mark/manufactures.
11. Rates quoted for items other than the required specification/mark/manufacture may not be considered. Simialry supply of Substandard brand or refurbished shall also be rejected at the cost of supplier.
12. Where specifications/mark/manufacture is not specified by this office the rates should be quoted only for the 1st Class, standard quality and brand-new item.
13. The decision of the procurement committee for acceptance / rejection of supplied items / material including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
14. The 2% bid security of total bid amount in shape of call deposit will be deposited in the name of Chief Executive Officer WSSP by the bidder.
15. The amount of bid security paid by the bidder (s) whose tender are not accepted will be refunded to them by Cross-Cheque through finance section of WSSP.

16. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier as to be admitted for payment, the amount of Security deposit / earnest Money Deposit will be refunded after expiry of guarantee period if any, or any such date/period as may be mutually agreed upon.
17. The supply of inferior quality/standard or of different specifications other than that ordered/specified on/or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non acceptance. However, if no communication is received within 15 days from the date of communication, The Purchase Committee will not be responsible for any damage, loss etc. of such rejected articles.
18. In case of failure to replace the unaccepted and rejected articles from supplies made as mentioned in the conditions, the loss undergone by the Government will be recovered from the supplier's security deposit/earnest money or payment due of any bill (s) to the extent required, and the bid security shall be forfeited in favor of WSSP.
19. In case of failure to supply the items ordered for as per conditions and within the stipulated time, the same articles will be obtained if required from the bidder who has offered next higher rates or from any other source, as may be decided by the procurement committee and loss to the Government on account of such purchase (S) shall be recovered from the former supplier Security Deposit/Earnest Money or bills payable. The suppliers shall have no any right to dispute with such procedure.
20. In case of failure to supply the bid security of the bidder may be forfeited and further penalty maximum up to 10% of the bid value may be imposed under the approval of the competent authority.
21. The tenders will be submitted and shall be opened as per time as mentioned in NIT in presence of bidders or their representative by WSSP purchase committee at WSSP Head Office Phase 7, Local Council Board Building, Hayatabad Peshawar.
22. The right to accept or reject with assigning reasons or all tenders in part or whole is reserved with the purchase committee of WSSP and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
23. In case supplier does not execute the supply within due date mentioned in the supply order placed with him, the earnest money of the supplier will be forfeited to the Govt. and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
24. If the supply of tires are not satisfactory or as per specification given in the tender, the same will be rejected and will have to be replaced by the supplier at his own cost & risk.

25. The tendering firm must be registered with the Income Tax & KPPRA and a copy of their registration bearing the registration Number be provided.
26. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply.
- 27. Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.**
28. The Purchase Committee reserves the rights to reject any tenders or negotiate as per rules.
29. The Purchase Committee also reserves the right to relax any terms and condition in the public interest.
30. The bidder shall indicate their rates in clearly visible figures and words and shall not alter/overwrite/make cutting in the rates. If alteration/overwriting/cutting in rates are noticed, such tenders shall not be taken into consideration until properly verified. The rates quoted should be inclusive of all taxes. Nothing shall be payable over and above the quoted rates and no future liability shall be on purchaser side.

A) DOCUMENTS REQUIREMENTS FOR TENDER QUALIFICATION CRITERIA.

1. 2% earnest money in shape of call deposit in favor of Chief executive officer 'WSSP.
2. Tax registration certificate, NTN and KPPRA Registration.
3. Copy of terms and conditions duly signed with seal of the firm, in token of acceptance of terms and conditions.
4. Past experience.

Affidavit

As owner of M/s

I/We accept the terms and conditions as laid down in tender form and advertisement notice. I/We shall also observe all the rules/regulations framed by Government of the Khyber Pakhtunkhwa regarding the Supply of Tires for Front end loader in these Bidding documents / Contract and as mentioned in standard bidding document of KPPRA for small Goods.

**SIGNATURE
WITH STAMP OF THE FIRM**

Date: _____

SERVICE PROVIDER PROFILE

Company	
Address of Office	
Telephone No	
NTN No	
Years of Experience	

Authorized Signature: _____

Name & Designation : _____

Company Seal : _____

WATER & SANITATION SERVICES PESHAWAR

BILL OF QUANTITIES

Subject: **Supply of Tyres of Front-End Loaders of Zone-B**

S.NO	Vehicle Type	Tire Size	Unit	Quantity	Unit Price (PKR)	Total Amount (PKR)
1	Supply of tires of Front-End Loader with tubes and flaps complete in all respects	(Size: 20.5R.25. Ply rating: 20 to 22).	No	02 (Front)		
			No	02 (Rear)		
2	Fitment and Transportation Charges		No.	04		
	Total Cost					

In words _____

- 1. The Bidder must provide warranty period of at least 6-months.**
- 2. Delivery of tires to WSSP workshop Wazir Bagh for inspection and further delivery to DS Shamshatoo will be the responsibility of the supplier.**
- 3. Fitment of tires (along with accessories) to the vehicle will be the responsibility of the supplier.**

Authorized Signature: _____

Name & Designation : _____
With Stamp.

CONTRACT AGREEMENT FOR SUPPLY OF TYRES

THIS CONTRACT is made and executed on _____ by and between:

Water and Sanitation Services Peshawar, a company duly incorporated under the provisions of Companies Ordinance, 1984 having its registered office at Plot #33, Street 13, Local Government Governance School, Phase 7, Hayatabad, Peshawar through its Zonal manager on behalf of its Chief Executive Officer (CEO) (Hereinafter referred to as “**Client**” which expression shall, where the context permits, include its successors-in-interest and permitted assigns)

&

M/S _____ (Hereinafter referred to as “**Firm**” which expression shall, where the context permits, include its successors-in-interest and permitted assigns)

WHEREAS;

- i. The Client (WSSP) advertised a Tender Notice in the national press to supply of vehicle Tires as defined in this Contract (hereinafter called the “Firm”);
- ii. The Firm, being the lowest bidder, has been selected and is willing to provide the tires for Front End loader of WSSP on the terms and conditions set forth in this Contract and Bidding document.

NOW, THEREFORE, the Client, represented by Manager Procurement on behalf of Chief Executive Officer WSSP, in order to synergize their efforts for achieving the intended results, have decided to enter into this Contract today on _____ on the terms and conditions agreed below.

The Firm will supply the tires of desired standard and quantity at a quoted rate of Rs._____.

1. The Firm shall provide the desired tires to the Zonal office WSSP Zone -B as per details provided in the BOQ, Bidding documents as per requirement of the Client.
2. That the payment to the firm shall be made after completion of the job and verification of Zonal staff through cross cheque. No advance shall be granted to the winner bidder as per terms and conditions of Bidding documents.
3. The Firms will provide the tires as per approved specification and brand new, no used or refurbished tires will be accepted by WSSP.
4. The approved rate under this Contract shall remain the same during the currency of this Contract for a period of (6 Months). The Firm shall not demand for increase in the approved rate during the period of this Contract.
5. Firm will be liable to complete the supply within 20 days after the issuance of the work order. In case of delay due to any reason the firm may apply for time extension for consideration of the WSSP management.

6. The Client will deduct income tax and sales tax / KPPRA taxes or any other admissible tax, if applicable, as per prescribed rates of the Government, which is applicable time to time.
7. The Contract may be revoked by the Client at any time in case of unsatisfactory provision of tires supply or failure to perform services without serving any notice and all payments will be withheld by the Client and moreover, the legal action will be initiated against the firm.
8. The client reserves the right to revoke the contract at any time without assigning any reason thereof and there shall be no appeal before any court or authority against it.
9. That the validity of this Contract shall be for 180 days, commencing from the date of work order or as per direction of the Client.
10. If needed, based on requirement, the client can proceed with placement of further (Revised) work/supply order within contract period, the firm will be liable to provide the items on the same rate as per bid document and already approved rates.
11. The Firm shall provide the tire product according to the needs and requirements of the client and in case of supply of poor-quality, substandard, refurbished supply etc. The client has the right to cancel the contract and impose penalty on the bidder and ban for participating in next bidding process of WSSP.
12. WSSP reserve the right to impose penalty of the bidder as per terms and conditions mentioned in the Bidding documents in case failure or un satisfactory supply.
13. Security deposited by the firm can only be refunded after expiry of warranty period
14. Any deviation from the above-mentioned terms of agreement will directly lead to cancellation of the contract.

IN WITNESS WHEREOF; the authorized representatives of both the parties have executed and entered into this Agreement on _____ at Peshawar have signed and sealed or stamped as under.

For and on Behalf of CEO WSSP

for and on Behalf of Firm

WITNESSES: 1

WITNESS: 2
