



JOB APPLICATION FORM

❖ Eligibility Check

A. Is your **Age** according to the prescribed age limit for the desired Post as on closing date of the application i-e 20th May, 2024? **Yes** **No**

B. Do you have relevant/prescribed Qualification/ Experience as mentioned in the Advertisement? *(Only prescribed Post Degree Experience is accepted)* **Yes** **No**

If your reply is "YES" to A & B above, only then proceed to apply, otherwise you are not eligible to apply.

1) Desired Post: (As given in the Advertisement) _____

2) Applicant Full Name: _____
Use CAPITAL letters and leave spaces between words)

3) Father's Name: _____

4) Applicant CNIC: _____

5) Email ID: _____

6) Gender: **Male** **Female**

7) Date of Birth: _____
(Write your correct date of birth) **Day** _____ **Month** _____ **Year** _____

8) Age on closing date: _____
Day/s _____ **Month/s** _____ **Years** _____

9) Postal Address: _____
(All correspondence will be made on this address through courier service or Ordinary postal service)

_____ **City:** _____ **Domicile:** _____

District: _____ **Nationality:** _____

10) Phone No: (OFF): _____ **(RES):** _____ **(Mobile Mandatory):** _____

11) Are you a Govt. Servants / Autonomous / Semi-Autonomous / Corporation Employees?

Yes **No** (If yes, attach/ process NOC from your organization/ department)

12) Are you a Disabled Person? **Yes** **No** (If yes, please attach disability Certificate)

13) Religion? **Muslim** **Non-Muslim** If Non-Muslim Please Specify: _____

14) District of Domicile: _____ (Mandatory)

15) National Tax No: _____ (Mandatory)

16) Academic Information (Please attach attested copies of your academic certificates)

Certificate/ Degree Name	Degree Title and Specialization	Year Passing	Obtained Marks /CGPA	Total Marks / CGPA	Board/University
Matric (10 Years)					
Intermediate/ D.A.E(12/13 years)					
Bachelor (14 Years)					
Bachelor(Hons)/ Master(16years)					
MS/M.phil (18 Years)					
Any Other Qualification, Credentials, Trainings					

(Any Qualification in progress will not be considered)

17)Specify the Basic Qualification upon which you are applying for the Post _____

18)Employment Record (Please attach attested copies of your Relevant experience certificates after Academic Qualification)

Sr#	Organization / Employer Name (Please write the most recent first)	Job Title	Job Duration (Write only Month & Year)		Nature of Work / Area of Specialization
			From	To	
01					
02					
03					
04					
05					
06					
07					
08					
09					
10					



19) Post degree experience as on closing date of application:

(All the experiences mentioned in the application form must be provided in hard form)

Day/s	Month/s	Year/s

20) Experience on Similar Like Positions:

(Similar like positions refers to the Experience of working on Managerial Level or Above)

Day/s	Month/s	Year/s

21) Fitness and propriety for the job in line with the fit and proper criteria (Not more than 500 words). Use separate sheet and attach with the application.

22) Strategic vision for performance and financial position as the potential Chief Executive of Public Sector Company (Not more than 500 words). Use separate sheet and attach with the application.

23) Attached Documents to the form may please be written in the below table as per order of attachment:

01	
02	
03	
04	
05	
06	
07	

(You may use a separate sheet if the list of documents does not fit here. Separate sheet may be referred in the last serial of above table)

UNDERTAKING BY THE APPLICANT

I, _____ d/s/w of _____, do hereby solemnly declare and affirm that I have read and understood the instructions and conditions and I have filled-up the **Application Form and Declaration Form** as per instructions. In case of any information contained herein is found at any stage to be missing, untrue, false, or forged; my candidature can be cancelled at any stage (even after employment, if so revealed later), and I shall be liable to legal action and deposit back all pay and allowances of the post and expenditure of hiring process.

Date: _____ **Thumb Impression:** _____ **Candidate Signature** _____

Witness Name: _____ **Witness Signature:** _____

Last date for submission of hard copy of this application is 20th May, 2024

Please Send Application Forms to:
General Manager HR, Admin & Procurement
Head Office, Water & Sanitation Services Peshawar (WSSP)
Plot No. 33, Sector 13, E-8, Phase VII, Hayatabad Peshawar
091-9219074 (Ext- 108, 112)
1334 - 24/7 Complaint cell



**DECLARATION TO ACCOMPANY THE APPLICATION FORM FOR THE POST OF
CHIEF EXECUTIVE OF PUBLIC SECTOR COMPANY**

- i. I, _____s/d/w of _____holder
of CNIC No. _____, hereby declare that I am not ineligible to
act as a Chief Executive in terms of the Fit and Proper Criteria issued by the Securities and
Exchange Commission of Pakistan vide the Public Sector Companies (Appointment of Chief
Executive) Guidelines, 2015 as required in terms of the Public Sector Companies (Corporate
Governance) Rules 2013, or any other relevant provisions of the Companies Ordinance, 1984;
and,
- ii. I further declare that I am not suffering from any present or perceived conflict of interests,
which would interfere with the exercise of independent judgment when acting in the capacity
of chief executive of the company and would be disadvantageous to the interests of the public
sector company.

Signature: _____

Full Name (in Block Letters),

Designation, NIC Number, and Full Address

Date: _____

Place: _____

Witness to the signature:

Signature: _____

Full Name, Father's/ Husband's

Name (in Block Letters)

NIC Number, Occupation and Full Address

Attested by
An oath
Commissioner
[under his Stamp]